

Stz'uminus Health Center

At Stz'uminus Health Center, we are dedicated to making a lasting impact on the well-being of our community. We provide band and community members with essential health services, mental wellness support, and comprehensive home and community care programs right here on reserve. Our focus is on health promotion and disease prevention, empowering our members to lead healthier, longer lives.

By joining our team, you will be part of a mission to inspire and educate, helping individuals take control of their health through knowledge and proactive care. Together, we can create a stronger, healthier future for the Stz'uminus community.

Job Title: Dental Assistant
Pay: \$24.21 - \$27.81 per hour
Contract: Term ending March 4, 2026
Hours: Mon – Fri (35 hrs)
Location: Ladysmith, BC
Union: Hospital Employees Union

About The Role

Reporting to the Health Manager, Dental Assistant is responsible to assist Dental Therapist employed by FNHA. The dental assistant supports dental care delivery by preparing treatment room, patient, instruments, and materials; passing instruments and materials; performing procedures.

Duties & Responsibilities

- Office duties such as: scheduling appointments, maintaining records, and order supplies.
- Locate patient medical records for the dentist's use.
- Prepare patients for the dentist's examination.
- Perform chair-side duties, such as handing the dentist the proper materials and tools.
- Operate the suction hose that keeps the patient's mouth dry so the dentist can work on it.
- Operate X-ray machines.
- Make an impression of a patient's mouth or teeth.
- Sterilize instruments, develop X-rays, and mix compounds for cleaning or filling teeth
- Attend and participate in Team meetings
- Provide professional and friendly service at all times
- Completing or assisting in the completion of funding applications upon request
- Performs all other duties in a back-up capacity when required

Qualifications

- A minimum of Grade 12 with relevant experience.
- Dental Assisting Program an asset
- Licensed or registered dental assistant is an asset
- Must undergo a satisfactory reference check and a criminal records review and police record check.
- Must possess a valid BC Driver's License and may be required to use own vehicle (with appropriate insurance) for work purposes.

- Experience working or linking with First Nations communities or other Aboriginal communities.
- Fluency or comprehension of the Hulqui'minum language would be an asset
- Excellent verbal and written communication skills
- Excellent computer skills such as MS Word, Excel, Outlook

The Pay Range is the minimum (Step 1) and maximum (highest Step) annual base salary based on full time equivalent hours.

SFN is committed to respecting diversity within our workforce; preference will be given to individuals who identify as First Nations, Inuit, or Métis.

How to apply

Please sent your application to alan.francis@stzuminus.com, with subject, as title of the Job applied for.

Closing date: Open until Filled

For more information about us, please visit: [Stz'uminus \(stzuminus.com\)](http://stzuminus.com)

