

## St'zuminus First Nation (SFN) Overview

At Stz'uminus First Nation (SFN), we are deeply committed to the well-being and prosperity of our members. Our mission goes beyond just providing services; we are dedicated to creating a vibrant and thriving community rooted in our rich cultural heritage. We focus on sustainable development, cultural preservation, and economic growth, working hand-in-hand with our members and partners to deliver impactful initiatives that support health, education, and employment opportunities.

Joining SFN means being part of an organization that values tradition while driving progress. If you're passionate about making a difference and want to be part of a team that honors the past while shaping the future, SFN is the place for you.

**Job Title:** Community Support Worker

**Salary:** \$17.40 - \$20.40 per hour

**Contract:** Permanent Full Time

**Hours:** 37.5 hrs

**Location:** Ladysmith, BC

### About The Role

Reporting to recreational coordinator, the community support worker role involves working with individuals of all ages and interests, providing valuable recreation and community programs to promote engagement, health, and community spirit.

### Duties & Responsibilities

- **Client Interaction:**
  - Interact with children and their families in a positive inviting manner. Hand out updates and literature when appropriate.
- **Program Planning & Implementation:**
  - Collaborate with the Coordinator in the planning, organizing, and implementation of Community Centre programs.
  - Support the delivery of all youth and adult programming.
- **Program Supervision & Environment Maintenance:**
  - Prepare and serve nutritious food to the afterschool children
  - Clean all areas of the Community Centre and keep all material stored appropriately.
  - Ensure a warm, safe, and welcoming environment for all participants.
- **Community Information Management:**
  - Keep the Community Centre job board current, displaying all upcoming training and job opportunities.
  - Keep the Road Sign/billboard up to date weekly
  - Keep all data on participants up to date in a data system accessible to managers.
- **Policy Adherence & Clerical Duties:**
  - Adhere to all policies and procedures established by the Community Centre.
  - Perform additional clerical and maintenance tasks as required to support the Community Centre's operations.

## Key Qualifications

- Highschool Diploma or Equivalent (required)
- Additional training or certifications in community support, youth work, recreation, or related fields are preferred.
- Previous experience working in community programs, youth services, recreation centers, or similar environments is an asset.
- Basic administrative skills, including the ability to manage emails, update job boards, and perform light clerical tasks.
- Familiarity with the Stz'uminus First Nation community and cultural understanding is an asset.
- Demonstrates a positive role model presence within the community.
- Reliable transportation and/or a valid driver's license.
- Ability to take direction effectively and work collaboratively as part of a team.
- Class 4 driver's license an asset
- Food Safe an asset

## Total Compensation

As a member of the team, you will have access to a wide range of employee benefits, including:

- Salary & pension plan with an employer contribution of 6% (after 3 months)
- 2 weeks' vacation, 15 days of wellness time off, time off during Christmas, 14 days of stat holidays including two SFN designated leaves.
- Fully paid extended health & dental benefits, Short-Term Disability and Long-term Disability, Life Insurance, Employee & Family Assistance program, and split paid Dental.
- Professional development support and more!

The Salary Range is the minimum and maximum annual salary based on full time equivalent hours. Incumbents are typically hired, transferred or promoted between the minimum and midpoint of the range based on their knowledge, skills, abilities and experience in relation to the role requirements.

**SFN is committed to respecting diversity within our workforce; preference will be given to individuals who identify as First Nations, Inuit, or Métis.**

## How to apply

Please send your application to [alan.francis@stzuminus.com](mailto:alan.francis@stzuminus.com), with subject, as title of the Job applied for.

**Closing date:** Open until Filled

For more information about us, please visit: [Stz'uminus \(stzuminus.com\)](http://stzuminus.com)