



## Employment Opportunity

<b>Position Title:</b>	Bus Monitor
<b>Location:</b>	Stz'uminus Education Society, Ladysmith, BC
<b>Reporting to:</b>	Transportation Manager
<b>Weekly Schedule:</b>	Monday - Friday
<b>Hours/Day:</b>	Minimum 2hrs a day
<b>Available for Weekends/Evenings:</b>	Occasionally
<b>Employment Type:</b>	Part Time, Term, August 19, 2024 – June 19, 2025

### POSITION SUMMARY:

The Bus Monitor is to provide support to the Students and Bus Driver to ensure the health and safety of the students on the bus to and from school. The bus monitor will demonstrate and implement respectful behavior on the bus, setting an example for students to follow and ensuring a safe transportation experience for all. This assignment is aligned with the school calendar year (August 2024 - June 2025).

### RESPONSIBILITIES:

- Knows the route and remains alert to monitor the welfare of students/passengers while in route
- Enforce bus safety rules and standards.
- Uphold the safety, service and respect at all times.
- Resolve any conflicts in a positive, respectful and proactive manner.
- Communicates behavior problems and conditions of various stops with the driver
- Assists students in the loading and unloading process
- Cooperates and communicates respectfully with school personnel, students, and parents
- Attends all safety and training meetings, when requested
- Assists driver when necessary to safely direct the vehicle backwards
- Other duties may be assigned as required.

### EDUCATION AND EXPERIENCE:

- Minimum grade 12 graduate or equivalent
- Experience working with children
- Basic First Aid Certificate is required or willingness to obtain certification
- Criminal Record Check is required.

## **EXPERIENCE, SKILL, AND KNOWLEDGE:**

- Good verbal communication skills
- Attention to detail
- Early morning availability
- Judgement/problem solving skills
- Ability to manage high degrees of stress
- Familiarity with the history of indigenous peoples and communities.
- Comfort in a school setting with the ability to care for self and others in dynamic situations.
- Dedication to incorporating Coast Salish culture, hul'q'umi'num' language & Stz'uminus ways in your professional practices and your personal learning journey.

***To explore how we might work together, we invite your application via [careers@stzuminus.com](mailto:careers@stzuminus.com) by July 16, 2024***