



## STZ'UMINUS FIRST NATION

### Job Opening: Summer Community Support Worker - Full Time Term

**Closing date for Applications June 13, 2024**

**Hours of Work:** 35 hours per week

**Job Location:** Stz'uminus Community Centre

**Number of Openings:** 2 positions

**Dates:** July 2, 2024 – August 23, 2024

**Salary:** \$17.40 hourly

**Start date:** July 2nd, 2023 (flexible)

#### **Job Description:**

Stz'uminus First Nation is looking for Summer Community Support Workers that will assist with the planning and operations of the Stz'uminus First Nation Community Centre. The workers will be actively involved in providing recreation and community programs to people of all ages and of varying interests.

#### **Job Duties:**

- Correspond with clients via email.
- Assist in the planning, organizing and implementing of the Community Centre programs.
- Assist in the development and delivery of training programs based on the needs in the community.
- Ensure the community is informed of all upcoming initiatives at the Community Centre.
- Responsible for keeping the job board up to date including all upcoming training opportunities.
- Supervision of the daily Summer Program and other program activities.
- Ensure that the physical environment is warm, safe and welcoming for the program participants.
- Maintain regular contact with parents to ensure that Staff/children/youth/parent interactions are supportive and create learning opportunities.
- Ensure all policies and procedures are followed.
- Performs other clerical and maintenance duties as required.

#### **Key Requirements:**

- Positive role model in community.
- Reliable Transportation and/or Valid Driver's Licence.
- Able to take direction and work as a team player.
- Criminal Record Check.
- Social Insurance Number (SIN) Required.

### How to Apply

Send your resume and a cover letter to [stephen.cochrane@stzuminus.com](mailto:stephen.cochrane@stzuminus.com)

*Candidates not selected for an interview will not be contacted.*