

Stz'uminus First Nation Community Distribution Policy

Application Deadline: Nov. 24th, 2023
Distribution issue date Dec. 15th, 2023

PLEASE NOTE: THERE WILL BE ONLY ONE DISTRIBUTION DATE THIS YEAR. PLEASE ENSURE YOU HAVE YOUR APPLICATION IN BY THE DEADLINE.

ELIGIBILITY

- I. ALL individuals that are registered SFN members are eligible for the distribution.
- II. Parents must apply for each dependent child under the age of 18.
- III. Children must be SFN members by November 24th, 2023.
- IV. Member must be alive on November 24th, 2023. Members who have applied and are deceased before the distribution date will be forwarded to the deceased estate.
- V. Only the parent/guardian who has care and control of the child/children is eligible to receive distribution monies on the child's behalf.

APPLICATION

In order to qualify for distribution, a SFN member must correctly complete an application and have forms in **NO LATER THAN November 24th, 2023 at 4:00 pm (for mail it must be stamped as in the mail by November 24th, 2023).**

GETTING YOUR APPLICATION:

1. **Fill out online** at <http://bit.ly/3rMQLKy> **We are encouraging all members to provide their direct deposit information for ease of processing.**
2. You can print off an application on the Stz'uminus Facebook page
3. Call the Coast Salish Development Corporation office to have one mailed
4. Application pick-up locations
 - Husky – Oyster Bay Store
 - Stz'uminus Band Office
 - Stz'uminus Health Center

SUBMITTING YOUR APPLICATION:

Please deliver application via ONE of the following ways:

- a. **Fill out online** at <http://bit.ly/3rMQLKy>
- b. **Drop off at:**
 - Husky – Oyster Bay Store
 - Stz'uminus Band Office
 - Stz'uminus Health Center
- c. **Mail to:**
Stz'uminus Band Office
Att: Andrea Sampson
12611-A Trans-Canada Highway
Ladysmith, BC. V9G 1M5
- d. **Email to:** Andrea.Sampson@stzuminus.com

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RULES & REGULATIONS:

- I. Application for children in continuing foster care may be made by the guardian as long as they have legal documents to support guardianship and or the most recent Child Tax Statement.
- II. Confirmation of child custody/care will be made by Child Tax forms or other legal documentation. IT IS THE MEMBER'S RESPONSIBILITY TO PROVIDE THESE DOCUMENTS.
- III. Application for Elders in care can be made by an individual having Power of Attorney (they must provide proof).
- IV. An 18-year-old member is eligible to apply on their own behalf.
- V. A member under the age of 18 with child or children of their own is eligible to apply on their own behalf and that of their child or children.
- VI. If errors or omissions are found on your application, a representative will contact you to verify. Please ensure your contact information & phone number is accurate. If errors, duplicate applications, or other conflicts have been discovered and we cannot reach you, cheques may be held back.
- VII. Cheques will be issued to the head of family or designated payee and may include dependent spouse and children under the age of 18 as long as they are SFN member(s).
- VIII. Distribution dollars may be subject to Garnishee orders.
- IX. Any monies received in excess of what should have been will be deducted from the next distribution. Please note that duplicate applications, monies to non-members, or other conflicts from previous distributions have been documented and may be deducted from this year's distribution payment. Your honesty is expected when filling out applications.

GETTING YOUR PAYMENT

- I. Direct deposits will be issued on December 15th, 2023.
- II. Cheques will be ready for pick up on December 15th, 2023 at SFN Council Chambers from 10:00 am through to 4:00 pm.
- III. Cheques are to be picked up by the applicant or the listed representative – proof of identification and/or band membership will be required to release cheque.
- IV. Cheques will be mailed to those that select this option on their application.
- V. Funds not applied for by November 24th, 2023 will be returned to the Kulleet Bay Resource Society.

HAVE QUESTIONS? WE'RE HERE TO HELP!

250-924-2444

THIS POLICY IS SUBJECT TO REVIEW AND REVISION BY STZ'UMINUS FIRST NATION CHIEF AND COUNCIL