



## **Job Posting - Community Support Worker (Term)**

Stz'uminus First Nation is looking for 2 Community Support Workers for a 1-year term position. They will assist with the planning and operation of the Stz'uminus First Nation Community Centre. The workers will actively provide recreation and community programs to people of all ages and interests. They will also be required to assist with community employment training programs for community members.

### **DUTIES include but are not limited to the following:**

- ✓ Assist in the planning, organizing, and implementation Community Centre programs.
- ✓ Assist in developing and delivering training programs based on the community's needs.
- ✓ Ensure the community knows of all upcoming initiatives at the Community Centre.
- ✓ Responsible for keeping the job board current, including all future employment and training opportunities.
- ✓ Supervise the daily After School Program and other program activities.
- ✓ Ensure the physical environment is warm, safe, and welcoming for program participants.
- ✓ Maintain regular contact with parents to ensure that staff/children/youth/parent interactions are supportive and create learning opportunities.
- ✓ Participate in organizing group activities and assist in fundraising activities.
- ✓ Ensure all policies and procedures are followed.
- ✓ Perform other clerical duties as required.

### **REQUIREMENTS:**

- ✓ Grade 12 or equivalent experience and education an asset.
- ✓ Experience working with children and youth.
- ✓ Positive Role Model in the community.
- ✓ Able to take direction and work as a team player.
- ✓ This position involves weekends and flexible work hours to meet the needs of Community programs and events.
- ✓ Recreational or Leisure service background.
- ✓ Experience helping to organize training programs preferred.
- ✓ Actively participate in programs.
- ✓ Criminal Record check.

Please submit your Cover Letter & Resume on or before **Wednesday, March 29, 2023**, at 5:00 p.m. to: [resumes@stzuminus.com](mailto:resumes@stzuminus.com)