

# CAREER OPPORTUNITY: TRANSPORTATION & MAINTENANCE ASSISTANT (LADYSMITH, BC)

**Are you passionate about advancing First Nations education and joining a highly connected team dedicated to students and their families?**

**Stz'uminus Education Society (SES) is seeking** someone who is personable and courteous with experience in bus driving and building maintenance to join our team working as an on-call **Transportation and Maintenance Assistant** at our beautiful location in Ladysmith, BC on central Vancouver Island. The Transportation and Maintenance Assistant will work in an on-call capacity to provide safe and reliable transportation for staff and students. They will also provide maintenance services for school buildings as well as grounds, as needed.

As the education provider for Stz'uminus First Nation, SES offers inspiring and engaging programs for our learners and our staff. We are committed to supporting and nurturing a progressive, successful community through the advancement of First Nations Education.

## THE OPPORTUNITY

- You provide safe and reliable transportation for staff and students to and from school and special events such as field trips
- You provide emergency evacuation services for the community, if necessary
- You complete pre and post trip inspections of vehicles, performing or recommending cleaning and maintenance services
- You build relationships with Stz'uminus students and manage behaviour in a courteous and professional manner
- You support the Transportation and Maintenance Manager by providing ongoing maintenance services for the Stz'uminus Education Society
- You inspect and maintain school systems, including, but not limited to electrical, plumbing, heating and cooling, fire/safety and security, appliances
- You enhance the grounds of our facilities by taking care of general repairs and upkeep
- You easily build & maintain a respected reputation in the community while respecting and following Coast Salish ways of knowing and being

We proudly offer learning opportunities for all ages, from infancy through to elder years, through our dynamic and integrated programs:

**Nutsuumat Lelum Daycare  
Infant-School Age**

**Stz'uminus Primary School  
Jr. Kindergarten-Grade 4**

**Stz'uminus Community School  
Grades 5-12**

**Hul'q'umi'num Language Classes  
Preschool-Elder Years**

**Post-Secondary & Continuing  
Education - All Ages**

We would love to explore how we can work together with you to support our learners and our community.

To apply for this opportunity, please submit your resume & cover letter to [careers@stzuminus.com](mailto:careers@stzuminus.com) by January 27, 2023.

We are located at:  
3951 Shell Beach Road  
Ladysmith, BC V9G 1K6



**STZ'UMINUS  
EDUCATION**

## WHAT YOU BRING:

- You have a minimum Class 4 Unrestricted Driver's License (Class 2 preferred)
- Your professional attitude to driving is evident in a clean driver's abstract
- Previous experience as a professional bus driver is preferred and you are knowledgeable about vehicle maintenance
- Your strong interpersonal skills are evident in your ability to act with authority while maintaining tact and diplomacy. Previous experience working with children is an asset.
- You have a basic understanding of electrical, plumbing, heating and cooling as well as other systems
- You have knowledge of construction techniques, as well as experience operating equipment such as snow blowers, lawn mowers, tractors, weed eaters, etc.
- You possess a working knowledge of tools, common appliances and devices
- You are a collaborative team-player who pays close attention to details and has strong problem-solving skills
- You are physically capable of lifting 50 pounds and have a knowledge of Health and Safety protocols. WHMIS certification is preferred.
- You are dedicated to incorporating our Indigenous Coast Salish culture, Hul'q'umi'num language & Stz'uminus ways of knowing and being in your personal journey
- You are eligible for clearance of a Criminal Record Check for working with children and vulnerable persons

To learn more about Stz'uminus, visit [stzuminus.education](http://stzuminus.education)