



STZ'UMINUS FIRST NATION

Job Posting – Health Manager

The Stz'uminus First Nation is seeking a full-time permanent Health Manager for the Stz'uminus Health Centre.

The Health Manager will have a solid history of demonstrated dynamic leadership in community health service delivery.

KNOWLEDGE, SKILLS, AND ABILITIES:

- ✓ Experience with community health program planning, annual work plans, annual reporting, administration and evaluation including accreditation.
- ✓ Strong financial skills and experience developing, monitoring, and maintaining budgets through the annual audit.
- ✓ Knowledge of Stz'uminus First Nation culture, and the ability to integrate traditional and mainstream practices as a central and vital part of all health service delivery.
- ✓ Ability to collect and interpret health-related statistical data and prepare reports; experience with the Mustimuhw Health Information System.
- ✓ Experience and skills in developing and implementing emergency response planning procedures.
- ✓ Knowledge of First Nations funding agencies;
- ✓ Ability to network with external and internal funding agencies with the support of the Stz'uminus First Nation Proposal Writer.
- ✓ Ability to ethically lead and positively contribute to the health team.
- ✓ Ability to maintain and practice member confidentiality.
- ✓ Strong written and oral communication, including advocacy skills.
- ✓ Exceptional conflict resolution, organizational, and prioritizing skills.
- ✓ Experience working in a fast-paced environment.

REQUIRED QUALIFICATIONS:

- ✓ University Degree in Human Services, Health Sciences, or a related field (i.e., nursing, health care management, or other associated degrees) combined with a minimum of six years experience working in First Nations Community Health.
- ✓ Working knowledge of Microsoft Word, Excel, and other related computer software.
- ✓ Must have a Valid Driver's Licence, reliable vehicle, and the ability to travel frequently.
- ✓ Clear Criminal Record and Vulnerable Sector Check required.

Interested and qualified applicants are invited to submit a cover letter and resume via e-mail by the closing date of **Monday, September 26, 2022, at 5:00 p.m.** to the following:

Attention: Human Resources Advisor
12611-A Trans Canada Highway
Ladysmith, BC V9G 1M5
Fax: 250-245-3012
E-mail: resumes@stzuminus.com

Please only forward submissions as requested above, phone calls will not be accepted.