



# Summer Job Opportunity

## Community Centre Summer Support Workers

**9 weeks starting June 27, 2022.**

Stz'uminus First Nation is looking for 2 Summer Support Workers that will assist with the planning and operations of the Stz'uminus First Nation Community Centre. The worker will be actively involved in providing recreation and community programs to people of all ages and of varying interests.

Hours of Work: Days, evenings, and some weekend schedules; based on **35 hours per week**.

### SKILLS AND ABILITY REQUIREMENTS:

- Ability to maintain the confidentiality of sensitive information.
- Assist in the planning, organizing, and implementing of Community Centre programs.
- Assist in the development and delivery of (or arrange for delivery of) training programs based on the needs in the community.
- Ensure the community is informed of all upcoming initiatives at the Community Centre.
- Responsible for keeping the job board up to date including all upcoming employment and training opportunities.
- Supervision of the daily Summer Program and other program activities.
- Ensure that the physical environment is warm, safe, and welcoming for program participants.
- Maintain regular contact with parents to ensure that Staff/children/youth/parent interactions are supportive and create learning opportunities.
- Participate in organizing group activities and assist in fundraising activities.
- Ensure all policies and procedures are followed.
- Performs other clerical duties as required;

### QUALIFICATIONS:

- Must be between the ages of 16 and 30.
- Be a Canadian Citizen, permanent resident or person who has been granted refugee status in Canada under the Immigration and Refugee Protection Act.
- Be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations. International participants are not eligible. Recent immigrants are eligible if they are Canadian citizens or permanent residents.
- Experience working with children and youth.
- SIN (Social Insurance Number) Required.
- Able to take direction and work as a team player.
- This position involves weekends and flexible work hours for Community Centre functions.
- Actively participate in programs.
- Successfully pass a Criminal Record check.

2022-06-07



**STZ'UMINUS FIRST NATION**

**Please submit a cover letter and resume to:**

Attention: Human Resources Advisor  
12611 - A Trans Canada Highway  
Ladysmith BC V9G 1M5  
Fax: 250-245-3012  
E-Mail: [resumes@stzuminus.com](mailto:resumes@stzuminus.com)

Deadline for applications: **21 June 2022 at 5:00 pm (PST).**

Only short-listed applicants will be contacted. No phone calls please!