



stz'uminus.com

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CAREER OPPORTUNITY

Head Custodian
Stz'uminus Education Society
Ladysmith, BC

The Stz'uminus First Nation is seeking a Head Custodian for a temporary position pending the return of an incumbent staff member on leave. Duties are to ensure that education facilities are well maintained and sanitized. The Head Custodian will supervise janitors as required.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Supervise janitorial staff, including conducting yearly evaluations.
- Provide and organize ongoing training for self and staff.
- Plan and prepare weekly, monthly, semi-annual, and annual janitorial and maintenance schedules for all education facilities.
- Review all specific daily, weekly, and monthly janitorial requirements for each facility regularly.
- Oversee and maintain the grounds and the fields of all education facilities.
- Complete maintenance within training and abilities and as assigned by the Facilities Maintenance Supervisor.
- Ensure all immediate Stz'uminus Education Society maintenance issues are dealt with promptly in consultation with the Facilities Maintenance Supervisor.
- Ensure all specific long-term janitorial and maintenance tasks are completed.
- Oversee rentals and security of facilities as assigned.
- Arrange for additional staff, if necessary, for specific occasions.

REQUIRED QUALIFICATIONS:

- Knowledge of commercial strength cleaning supplies and equipment.
- Knowledge and experience with equipment for maintaining the grounds and fields.
- Grade 12.
- Building Service Worker Certificate an asset.
- Ability to work flexible hours.
- Effective time management and excellent organizational skills.
- Five years of experience operating various cleaning machines an asset.
- Two years of experience supervising staff.

JOB SPECIFICATIONS:

- Temporary full-time contract pending return of incumbent staff member on leave.

Who we are

A rapidly growing nation, Stz'uminus Education Society offers an inspiring and engaging place to work. Located on the beautiful east coast of Vancouver Island, we are committed to supporting and nurturing a safe and healthy community. Together with our highly qualified and connected team members, The Stz'uminus Education Society provides programming for a wide variety of age groups, from pre-schoolers to adults – operating a daycare, primary school, middle school, secondary school and college. We are committed to the advancement of First Nations education, and ensuring a quality standard of living for our communities.

SES strives to be an employer of choice for our talented teams, offering a comprehensive benefits package including pension plan – along with health, wellness and development programs to support you at work and at home.

Join Us!

To apply for a rewarding career with us, please submit your cover letter and resume to resumes@stzuminus.com

Application Deadline:

Friday, March 25, 2022

3951 Shell Beach Road
Ladysmith, BC V9G 1K6
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