



## **Job Posting - Community Support Worker (Casual)**

Stz'uminus First Nation seeks to fill Casual **Community Support Worker** positions to assist with the Stz'uminus First Nation Community Centre's planning and operations. The workers will be actively involved in providing recreation and community programs to people of all ages and varying interests. They will also be required to assist with community employment training programs for community members.

### **DUTIES include but are not limited to the following:**

- Assist in the planning, organizing, and implementing of Community Centre programs.
- Assist in the delivery of training programs based on the needs in the community.
- Support the Employment Specialist to organize and supervise employment training programs.
- Ensure the community knows of all upcoming initiatives at the Community Centre.
- Responsible for keeping the job board up to date, including all future employment and training opportunities.
- Supervise the daily After School Program and other program activities.
- Ensure that the physical environment is warm, safe, and welcoming for the program participants.
- Maintain regular contact with parents to ensure that Staff/children/youth/parent interactions are supportive and create learning opportunities.
- Participate in organizing group activities and assist in fundraising activities.
- Ensure that all policies and procedures are followed.
- Performs other clerical duties as required.

### **REQUIREMENTS:**

- Grade 12 or equivalent experience and education an asset
- Experience working with children and youth.
- Positive Role Model in the community
- Able to take direction and work as a team player.
- This position involves weekends and flexible work hours to meet the needs of Community programs and events.
- Recreational or Leisure service background
- Experience helping to organize training programs preferred.
- Actively participate in programs
- Successfully pass a Criminal Record check
- Valid BC Driver's Licence

**Please submit your Cover Letter & Resume on or before October 29, 2021, at 4:00 pm:**

Stz'uminus First Nation Band Office  
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E-mail: [resumes@stzuminus.com](mailto:resumes@stzuminus.com)