



Job Posting for Bus Support Worker (On Call)

Position Summary:

The Bus Support Worker assists the Driver in monitoring and supporting student passengers, and supporting school bus safety.

Support:

Support Stz'uminus First Nation students and Bus Driver on school bus.

Specific Responsibilities:

- Assist Driver with Student Safety, Behavior and Bus Logs.
- Ensure Primary students are ready to get off at their assigned bus stops.
- Enter drop off time at each bus stop in the Bus log.
- Help administer SFN Student Transportation Policy.
- Ensure students are seated properly.
- Communicate with parents at bus stops.
- Assist Driver with phone calls.
- Document student issues.
- Control activities to support safety of passengers and driver.
- Perform other duties as required by supervisor.

Skills and Experience Requirements:

- Must enjoy working with children.
- Must have good leadership skills.
- Must be able to work independently and make sound judgement.
- Must be dependable and punctual at all times.
- Must be culturally sensitive and should have a sound understanding of SFN tradition and culture.
- Must be honest and reliable.
- Must maintain confidentiality



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- Skilled in the management of children
- Strong interpersonal and communication skills
- Able to maintain respect for and from students

Education / Qualifications:

- Grade 12
- Completion of Education Assistant and Community Support Certificate program or equivalent is preferred.
- Must have one year experience working with and managing children in a program setting.
- Pass Criminal Record Check

COVID-19 Precautions:

For safety, all bus support workers will be required to wear masks and shields while riding on the bus.

Application:

Please submit a Cover Letter and Resume on or before **October 20, 2020** at 4:00 pm

Stz'uminus First Nation
12611-A Trans Canada Hwy.
Ladysmith, B.C., V9G 1M5
Email: **resumes@stzuminus.com**

No phone inquiries please.