



## STZ'UMINUS FIRST NATION

### Job Posting – Health Manager

---

The Stz'uminus First Nation is seeking a full-time permanent Health Manager for the Stz'uminus Health Centre. The Health Manager will have a solid history of demonstrated dynamic leadership in community health service delivery and will lead, the First Nations organization, in a semi-rural location.

#### **KNOWLEDGE, SKILLS, AND ABILITIES:**

---

- Knowledge of Stz'uminus First Nation culture, and the ability to integrate traditional and mainstream practices as a central and vital part of all health service delivery.
- Experience with a First Nation's Community Health Program, Health Plan and implementation, Annual Work Plans, Annual Reporting and Administration, Evaluation including Accreditation.
- Pandemic response, planning, and follow up.
- Networking with the First Nations Health Authority, Health Directors, Island Health, Public Medical Health Officer. Vast experience sitting on Boards and other Committees to represent Stz'uminus First Nation.
- Knowledge of First Nations funding agencies; ability to network with external and internal funding agencies with the support of the Stz'uminus First Nation Proposal Writer.
- Strong financial skills and experience developing, monitoring, and maintaining budgets through the annual audit. Asset management of fleet vehicles, buildings, and all other Health assets.
- Ability to collect and interpret health-related statistical data and prepare reports; experience with the Mustimuhw Health Information System and connectivity to Panorama.
- Experience and skills in developing and implementing emergency response planning procedures.
- Ability to ethically lead and positively contribute to the Health Union team.
- Ability to maintain and practice member confidentiality.
- Strong written and oral communication, including advocacy.
- Exceptional conflict resolution, declaration of conflict of interest, organizational, and prioritizing skills.
- Experience working in a fast-paced environment and within Health Policies and Union Agreements.

#### **REQUIRED QUALIFICATIONS:**

---

- University Degree in Human Services, Health Sciences, or a related field (i.e., nursing, health care management, or other associated degrees) combined with a minimum of six years of experience working in First Nations Community Health.
- Working knowledge of Microsoft Word, Excel, and other related computer software.
- Must have a Valid Driver's Licence, reliable vehicle, and the ability to travel frequently.
- Clear Criminal Record and Vulnerable Sector Check required.

Interested and qualified applicants are invited to submit a cover letter and resume including a copy of certificates, diplomas or degrees via Canada Post, e-mail or fax by the closing date of **Friday, August 28, 2020, at 4:00 p.m.** to the following:

Attention: Human Resources Advisor  
12611-A Trans Canada Highway  
Ladysmith, BC V9G 1M5  
Fax: 250-245-3012  
E-mail: [resumes@stzuminus.com](mailto:resumes@stzuminus.com)

*Please only forward submissions as requested above, phone calls will not be accepted.*