

Stz'uminus First Nation Community Distribution Policy 2011/ 2012
Policy for Distribution

ITEM 1.A: CRITERIA FOR ELIGIBILITY

- I. ALL individuals that are on the SFN membership list are eligible for the distribution.
- II. Parents must apply for each dependent child under the age of 18
- III. Children must be SFN members by December 12, 2011.
- IV. Member must be alive on December 2, 2011. Members who have applied and are deceased before the distribution date will be forwarded to the deceased estate.
- V. The parent who has care and control of the child/children is the parent eligible for distribution.

ITEM 1.B: APPLICATION PROCEDURES

- I. In order to qualify for distribution, a SFN member must make an application and have forms in **NO LATER THAN December 12, 2011 at 4:00 pm.**
- II. Application for children in continuing foster care may be made by the guardian as long as they have legal documents to support guardianship and or the most recent Child Tax Statement.
- III. Application for Elders in care can be made by an individual having power of Attorney (they must provide proof).
- IV. An 18 year old member who is living independently outside of the home is eligible to apply on their own behalf.
- V. A member under the age of 18 with child or children of their own that are living independently outside of the home, may apply on their own behalf and that of the child or children
- VI. Clarification to determine child or children care will be made through Child Tax forms or legal documentation. IT IS THE MEMBERS RESPONSIBILITY TO PROVIDE THESE DOCUMENTS.

ITEM 1.C: ISSUING PROCEDURES

- I. Cheques will be issued on the 16th day of December, 2011. All completed applications received by December 12th, 2011 will receive a cheque.
- II. **Distribution will be available for members who have not received December's distribution. Applications MUST BE IN BY, January 27th and Cheques will be distributed for February 3th, 2012.**

THIS POLICY IS SUBJECT TO REVIEW AND REVISION BY STZ'UMINUS FIRST NATION CHIEF AND COUNCIL

- III. Cheques will be issued to the head of family “or designated payee” and may include dependent spouse and children 18 years of age and under as long as they are SFN member(s).
- IV. Distribution dollars may be subject to Garnishee orders.

ITEM 1.D: PROCEDURE FOR RECEIPTS OF CHEQUES

- I. Cheques will be ready for pick up on December 16, 2011 at the SFN Council Chambers 10:00 am through to 5:00 pm.
- II. Cheques are to be picked up by applicant. Cheques can be mailed to members out of town.
The release of a cheque(s) to other parties MUST be indicated on the APPLICATION FORM.

Funds not applied for by February 3, 2012, will be returned to the Kulleet Bay Resource Society.